



HOTEL RESERVATION FORM

Hong Kong Academy of Medicine on 5-9 December 2019

(Please use the below reservation form for each booking only and input the according information duly)

GUEST NAME: Mr/ Miss/ Mrs/ Dr First name: Last name:	(IF ANY) SHARER: Mr/ Miss/ Mrs/ Dr First name: Last name:
ARRIVAL DATE: DD / MM / YY	DEPARTURE DATE: DD / MM / YY
FLIGHT NUMBER / ESTIMATED ARRIVAL TIME:	FLIGHT NUMBER / ESTIMATED DEPARTURE TIME:
COMPANY NAME:	E-MAIL ADDRESS: (purpose: sending over the confirmation)

Hotel: Ovolo Southside

Mini Queen (1 Queen bed) at HK\$650+10%* service charge per room per night for **5-9 December 2019 night** (single / double occupancy)

Earlier arrival (before 5 December) and extension (9 December onwards) is subject to rate change and hotel availability upon request

Look what's waiting for you:

- Free Breakfast
- Free Social Happy Hours
- Free All-Day Snacks and Drinks at Komune Lounge
- Free In-room Mini Bar
- Free Superspeed Wi-Fi
- Free 24-hour Self-Service Laundry
- Free 24-hour Gym access
- Free Local Calls
- In-room Apple TV
- Welcome Loot Bag

Airport transfer: Yes No

Limousine Service	Price (HKD)	Remarks
<input type="checkbox"/> 4 Seater	\$870/trip	
<input type="checkbox"/> 6-7 Seater	\$970/trip	

** Remarks: Overnight Service Surcharge of HK\$100 applies from 00:00 to 06:00

#Subject to no. of luggage

- Arrivals include first 90mins waiting time after the landing of the flight. Thereafter, guest will be counted as no show

- Cancellation within 7 hours of scheduled time, the charge shall be 100% of the order prices

- No show will be charged at full penalty

- Please approach Arrival B for Meet and Greet

*Please provide us your request date, flight details & number of pax & number of luggages and which limousine service you prefer that we can arrange for you.



ALL RESERVATIONS MUST BE GUARANTEED BY CREDIT CARD TO SECURE THE ROOM SPACE. OTHERWISE, NO RESERVATIONS WILL BE MADE.

AMEX DINERS MASTER VISA

Name of Card Holder: _____

Card No.: _____ Expiry date: ____/____

TERMS & CONDITIONS

- For guaranteed booking, **no amendment or cancelation is allowed after 18 November 2019.**
- This form should be returned to the hotel on or before **on or before 18 November 2019.** Bookings will be confirmed on a first-come-first-serve basis. After this date, bookings will be subjected to hotel availability upon request
- All payment is under guest own account
- For room reservation and any further assistance, please contact Reservation Team and Assistant Director of Sales, Sunfill Li (E-mail: reservations@ovologroup.com & sunfill.li@ovologroup.com)
- Hotel reserves the right for the final decision for any booking issues

FOR HOTEL USE ONLY

Confirmation No: _____ Confirmed by: _____ Date: _____